MajorClarity

Application Center:

The Application Center is used to house, organize and track Post-Secondary Applications, and Work Based Learning Opportunities, Common App, Transcripts, and Recommendation Requests (for those districts who have these features enabled). Counselors and Teachers will complete requests through their MajorClarity Accounts.

To add and track **Post-Secondary Application** first favorite the institution by visiting **Post Secondary Exploration** tab, search for colleges, university and technical schools and click the "⭐" icon for each institution you're interested in.

In the Application Center; you can add an Application to the tracker by clicking the "**Add Application to Tracker**" button:

Select the institution from your **Favorited Institutions** list and fill in the fields. Click the "**Add to Tracker**" button.

Note: It's important to fill in accurately and keep it updated so that your Counselors can support your process completely.

View the details of your applications by clicking through the tabs at the top.

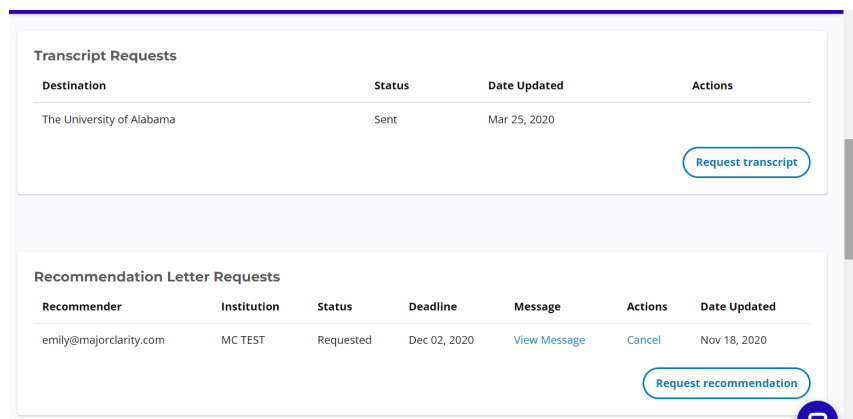Edit details by clicking "**Edit**" under the "**Actions**" column on each tabbed section.
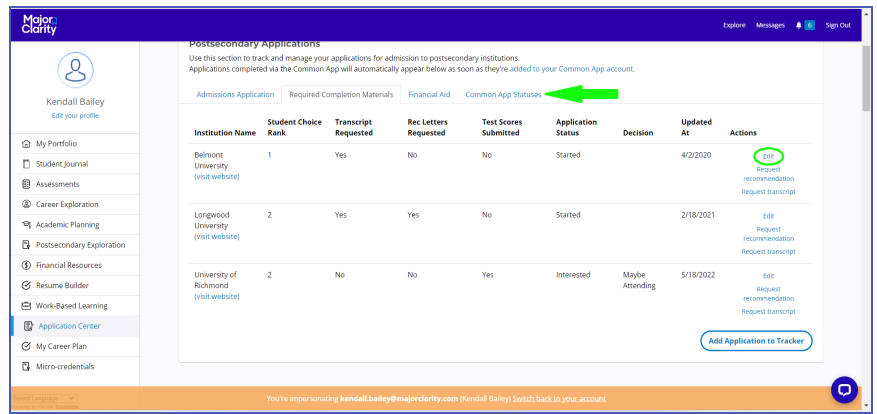
Request Recommendations and **Transcripts** by clicking the links under the Actions column:
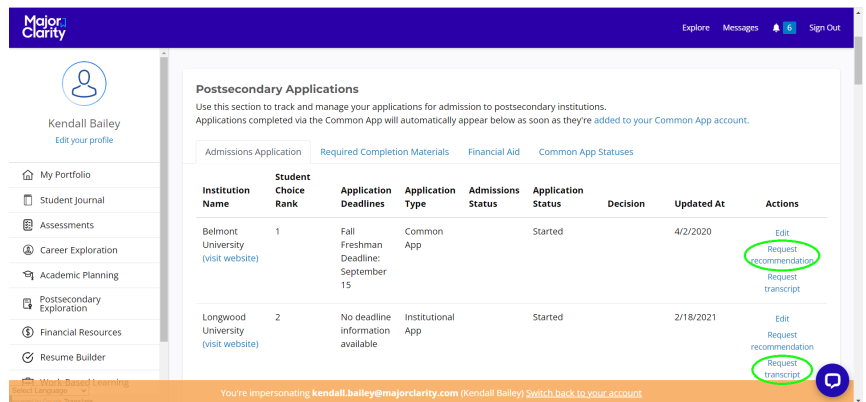
Transcript and Recommendation Requests can be tracked in the **Request** boxes below the Post Secondary Applications box:

??'s: Use our LIVEChat support button to reach a Support Team member in <90 seconds.